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*Abigail Silberman*  
SARAH E. FURMAN  
TOWN CLERK

## Colchester Sewer and Water Commission

### **Minutes of the October 12, 2017 Regular Monthly Meeting**

**7:00 P.M Colchester Town Hall. Meeting Room  
127 Norwich Avenue  
Colchester, Connecticut**

**Members Present:** S. Coyle, R. Silberman, R. Peter, T. Hochdorfer, M. Hayes,  
M. Egan

**Members Absent:**

**Others Present:** J. Paggioli (Public Works)

### Regular Monthly Meeting

1. **Call to Order-** Chairman Coyle called the meeting to order at 7:06 p.m.
2. **Approval of the Sewer and Water Commission September 14, 2017 Regular Monthly Meeting Minutes and Public Hearing** – Motion to approve the minutes of the September 14, 2017 Regular Monthly Meeting Minutes as submitted with one typographic error to be corrected, by R. Peter, second by M. Egan; Motion approved 6-0 (none abstained).
3. **Citizen's Comments** - 9 students from Bacon Academy and the Commission engaged in a brief educational discussion regarding the Colchester Sewer and Water Commission's duties.
4. **Subcommittee Reports**
  - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**  
Transfers – None  
Monthly Financials – Brief discussion occurred in regard to Manhole replacement billing.

Quarterly Billing –As of 9/30/2017 we have billed out 24.7% of the projected budget FY 17-18 and collected 24.33% of the projected budget. The October FY 17-18 bills were sent out.

Disputes: None.

## 5. Water Activities

### A. Water Activities Report – September 2017

- 1) Service Work: Mark outs, Samples –Dist. And Source Source issue at Well #4 Retest, Finals. Profiles, Service Calls, Quarterly Readings conducted 9/5, respond to customers complaint issues,
- 2) New Developments, - 2 Buildings Nature's Way
- 3) Water Hauling – Halted with Voluntary Conservation Notice –Still in effect.
- 4) Backflow Cross Connections inspections-, System wide 5 year. Scheduled and commencing.
- 5) Main breaks: none.
- 6) Well #4 Operating to supplement Well #3
- 7) Significant Markouts – Eversource Pole work
- 8) Assist Well 3A Test wells install and adjustment.

### B. Water Projects Status –

- 1) Park Place –Meter installations & Connection Fees at each lot rented and CO Issued.
- 2) Eastern WUCC draft document, ESA, Eastern WUCC Water Supply plan, representation at meeting. See item below

## 6. Sewer Activities

**A. Joint Facilities Report** – Automated Bar screen on site. Installation to occur by Kovacs. Automated Septage receiving station installed. Discussion regarding the rate structure to be evaluated once a full year of data is collected in order to determine increase/decrease of intake. Discussion of Treatment Plant Outflow easement in the area of High Point Road. Mr. Paggioli conducted title research in September and forwarded memo to Mr. Smith of the Joint Facilities.

**B. Sewer Activities Report** – within the Collection System, one private lateral issue at 124 Wall Street - – No flow issues. Wall Street manhole covers and frames raised and replaced where required for Pavement overlay after recycling. Chestnut Hill/Norwich Avenue Pump station interior cover replacement estimate for replacement (53" dia. Wetwell cover).

**C. Sewer Projects Status** – Discussion above.

## 7. Old Business

- A) RFP 2015-16 Engineering Services Well 3A Project – Update:** Well location adjustment required due to obstruction at 38 feet below surface. 20 feet away depth to 68 feet occurred. Sister well (2 feet away) indicated delay in recharge rate. Due to proximity of pump well, it was determined to place new sister well 14 feet away in order to obtain a more diverse indication of the local area recharge rate. To occur 10/23/17.

- B) Prospect Hill Pump Station** – Replacement of check valve. Still awaiting estimate documentation.
  - C) WUCC Report of Activities-** In process of filling out Integrated Report data request for submission to Eastern WUUC. Continued representation.
  - D) Joint Facilities Accounting** – Received electronic format of East Hampton/Joint Facilities Audit.
- 8. New Business** – None.
- 9. Adjourn** - Motion to adjourn, by R. Silberman , second by M. Hayes ; Motion approved 6-0. Chairman Coyle adjourned the meeting at 7:45 p.m.

Respectfully submitted,  
James Paggioli, L.S.